

DELIVERY CHECKLIST

Vessel Name _____ Date _____

▲ Hull

- Condition and appearance (note and photograph any existing damage)
- Location of all thru-hulls
- Location of water fills and vents
- Location of fuel fills and vents
- Location of waste system fittings (yes, people fill holding tanks with diesel sometimes)
- Inspect steering system cables and quadrant or hydraulics and check operation lock to lock.
- Check for and document hatch and portlight leaks
- Check bilge for standing water. (Remember, pumping oily discharge can get YOU in trouble.)
- Make sure anchor is secure and can't get away in rough seas

▲ Navigation Lights & Other Requirements

- Check all for proper operation
- Locate spare lamps
- Locate switches & fuses
- Locate flashlights
- Locate spotlight
- Locate horn for sound signals
- Locate courtesy flags, quarantine flag and ship's flag
- Bell, for vessels over 39.4 feet

▲ Safety

- Check condition and number of PFD's
- Location and expiration of flare kit
- Location of EPIRB
- Condition and expiration of liferaft
- Location of abandon ship kit
- Location and state of charge for handheld VHF
- Location and condition of MOB gear
- Locate or bring binoculars

▲ Vessel Paperwork

- Check that state registration is properly displayed
- Locate federal documentation
- Locate copy of insurance policy
- Locate copy of towing policy and verify you are covered on that vessel
- Locate authorization letter from owner
- Locate cruising permits
- Locate ship's log
- Locate MARPOL visible trash placard for vessels 26 feet and over.
- Boats 40 feet and over must also have a written trash disposal plan available onboard.
- Check installation of radar reflector
- Check for approved fire extinguishers in working order
- Check for safety harnesses
- Check for boarding ladder
- Check operation of all VHF's
- Locate wooden plugs for thru-hull fittings
- Locate first aid kit
- Locate emergency underwater epoxy
- Test CO, smoke, and vapor alarms
- Check bilge pump operation using bilge pump float switch

▲ Sail & Rigging

- Check condition of sails
- Check condition of running rigging including turnbuckles and cotter pins.
- Check condition of standing rigging
- Check operation of rig
- Check procedure for reefing
- Check for chafe in furling line
- Locate spare winch handles

▲ Engine & Electrical

- Engine overall condition
 - Location of engine manual
 - Location of engine spares
 - Location and quantity of engine oil
 - Know how to prime and bleed system
 - Location of extra coolant
 - Location of tool kit
 - Verify operation of panel
 - Locate spare fuses
 - Check gauges for operation
 - Check oil and transmission fluid level
 - Check power steering fluid and coolant level
 - Check engine room hose clamps and hoses for leaks
 - Look for obvious chafed wires and hoses
 - Check stuffing box for leaking at rest and underway.
 - Check rudder stuffing boxes for leaks
 - Check all seacocks for leaks and verify they can be closed.
 - Check seawater intake strainer and clean if necessary
 - Verify operation of bilge blower for gas engines
 - Verify fuel tank sender is operating and accurate
 - Check tightness and condition of all belts
 - Check electrolyte level in batteries
 - Check operation of trim tabs, if equipped
- ## ▲ Charts & Navigation
- Locate charts for area
 - Locate tides & current book
 - Locate electronic charts
 - Locate plotting tools and pencils
 - Check sounder, GPS, and radar operation
 - Locate or bring spare GPS
 - Locate Chart # 1 for vessels over 39.4 feet
 - Locate or bring hand held VHF
 - Locate ship station radio license if needed (vessels over 65 feet, and any vessels that use INMARSAT or SSB, or any vessels that will be transmitting outside US waters)
 - Passport, if needed

▲ Miscellaneous

- Camera
- Hat & sunglasses
- Garbage bags
- Waterproof matches & lighters
- Adequate stove fuel
- Check fresh water tank for potability
- Check for legality and operation of head.
- Locate key for deck fills